

XIII INTERNATIONAL STAFF WEEK

Universidad Politécnica de Cartagena



Universidad
Politécnica
de Cartagena

MEMBER OF



EUROPEAN
UNIVERSITY OF
TECHNOLOGY

4th to 8th May 2026

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1.BACKGROUND INFORMATION

Spain

Spain is located in southwestern Europe and is divided into 17 autonomous regions and 2 autonomous cities in the North of Africa, each with unique cultures, traditions, and languages.

Region of Murcia

The Murcia region, located in southeastern Spain, is known for its diverse landscape, which includes coastal areas, mountains, and fertile plains. The region has a rich agricultural heritage, producing a significant portion of Spain's fruits and vegetables, especially citrus fruits. Murcia's historical significance is evident in its ancient ruins, Moorish architecture, and vibrant cultural traditions. The region enjoys a Mediterranean climate, characterized by hot summers and mild winters, making it an attractive destination for both tourists and residents.

Cartagena

Cartagena is a port city renowned for its rich maritime history and archaeological sites. Founded by the Carthaginians in the 3rd century BC, the city has a mix of ancient Roman, Byzantine, and Moorish influences. It is an important naval base and a hub for trade.

Universidad Politécnica de Cartagena (UPCT) and EUT+

UPCT was founded in 1998 and specializes in Engineering, Architecture, and Business studies. Since its foundation, it has developed partnerships with more than 300 European universities.

The university is committed to providing a high-quality education and fostering international collaboration, making it an attractive choice for Erasmus students and staff. The campus is equipped with modern facilities and is located close to the city center, providing students and staff with easy access to local amenities and cultural experiences.

Since 2019, UPCT is member of the European University Alliance called EUT+ and it is recognized like one the best technological consortium in EU.

2. LOCATION AND TRANSPORATION

Arrival in Cartagena

BY PLANE

Murcia International Airport, 30km from Cartagena
Alicante Airport, 96 km from Cartagena
From both airports, there are buses, taxis and rental cars to get to Cartagena
From Madrid Airport, there are various options to reach Cartagena city

BY BUS

Buses leaving from the airport (Madrid – Barajas Airport Terminal 4) or from the city of Madrid (Estación Sur / South Station)

BY TRAIN

Trains from Chamartin Railway Station (Madrid) to Cartagena

BY TAXI

- TAXI PACO SIERRA | Tel: 669 867 669 | pacosierra239@gmail.com
- LA MANGA RENT A CAR S.L | Tel: 968 564 362 | taxi@lamangarentacar.com
juan@lamangarentacar.com | www.lamangarentacar.com
- AUTOCARES SÁNCHEZ ORTUÑO | Tel: 968166093/968556098 | info@richiautos.com

FROM	TO	Approximate PRICE € (VAT included)	PAX.
Murcia Airport	Cartagena	50€ 50€ 50€	4
Murcia train or bus station	Cartagena	65€ 70€ 70€	4
Alicante Airport	Cartagena	135€ 140€ 140€	4
Alicante train or bus station	Cartagena	145€ 150€ 150€	4

HOW TO GET TO UPCT

Public Transportation in Cartagena

Local Buses: Once in Cartagena, you can use the local bus network to reach UPCT. Buses often run from key locations in the city to the university. Tickets and bus cards are bought directly from the driver on the bus. One ticket is about 1,20€. For more information is in the following link

Walking: If you are staying nearby, UPCT is within walking distance of many parts of the city.

Bicycle: Cartagena is a bike-friendly city, and cycling can be a great way to get to UPCT if you prefer a more active mode of transportation.

Please refer to the following website



3. STAY IN CARTAGENA

HOTEL	PRICE	HOW TO MAKE A RESERVATION
B&B Hotel CartagoNova	Code: ISW2026 Price: 20% discount on the flexible rate, not cumulative with other promotions	Tel: +34 968 504200 Email: hotel.cartagenacartagonova@hotelbb.com
Sercotel Alfonso XIII	Code: UPCTWEEK26 Price: 20% discount on flexible rates for accommodation or bed and breakfast	Tel: +34 968 520 000 Email: reservas@hotelalfonsoxiii.com Web: https://www.sercotelhoteles.com/es/hotel-alfonso-xiii
Sercotel Carlos III	Code: UPCTWEEK26 Price: 20% discount on flexible rates for accommodation or bed and breakfast	Tel: +34 968 520 000 Email: reservas@hotelalfonsoxiii.com Web: https://www.sercotelhoteles.com/es/hotel-alfonso-xiii
Looping Hostel	Code: UPCTFORMACION Price: 15% discount on flexible rates	Tel: +34 868 451760 WhatsApp: +34 868 451758 Email: reservas@loopinnhostels.com Web: https://loopinnhostels.com/reserva-alojamien-to-loop-inn-hostel-cartagena/
Los Habaneros	Single room: 65€ Double room: 75€ Breakfast included	Tel: +34 968 505250 Email: info@hotelhabaneros.com



Tourist Attractions

Cartagena is surrounded by five hills and the biggest natural bay in Europe.

Is a vibrant Mediterranean city with more than 3,000 years of history, offering visitors a unique blend of archaeological heritage, historic landmarks, and lively cultural life. Its streets and squares reveal the traces of the many civilizations that have shaped the city over the centuries.

It is home to important archaeological ruins from the Punic, Roman, Byzantine, and ancient Christian periods, and a leading figure in modernism.

Food and drinks

You can find a meal for around €10 – €15, especially if you choose small local spots or tapas bars. Mid-range restaurants typically cost between €18 and €30 per person, including drinks. Higher-end dining and specialty restaurants may range from €50 or more per person for a multi-course meal. For groceries, a week's worth of essentials for one person costs about €30–€60, with local markets offering fresh produce at reasonable prices. Among the cheaper options is the school cafeteria.

There are four cafeterias distributed throughout the different campuses where you can have lunch and take a break during the week:

- School of Telecommunication Engineering (**ETSIT**)
- Faculty of Business Sciences and School of Architecture (**CIM**)
- School of Agronomic Engineering (**ETSIA**)
- School of Industrial Engineering (**ETSII**)

Approximate price: €4 - €6,20 (Monday to Friday between 1:00 pm to 2:30 pm).

Weather

Cartagena has a Mediterranean climate and is one of the sunniest cities in Spain with more than 300 days of sunshine a year. Summers are hot, with an average temperature of 25°C with no rain during the season, and mild winters with an average temperature of 10°C, cold nights, and some rainy days.

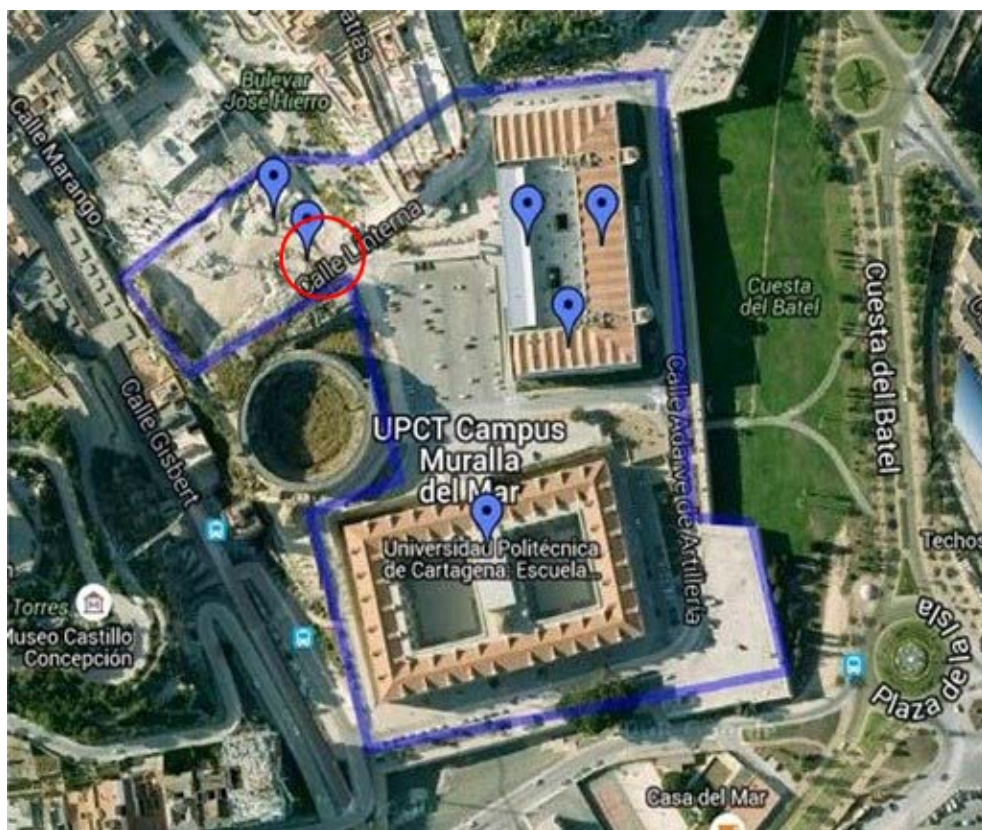
4. INTERNATIONAL OFFICE & LANGUAGE CENTRE

International Office

Is the administrative unit for internationalization and cooperation initiatives to support the international mobility of the university community.

Welcome Point

ELDI – East Building – 1st Floor, | Calle del Ángel, s/n | 30202 Cartagena (Murcia)
relint@upct.es | +34 968325971 / +34 968177776



Circled in red is the location of International Office nearby Campus Muralla del Mar.

GOVERNING BOARD

>Vice-Rector for Internationalization, Promotion and European University

- Manuel Ródenas - vicint@upct.es

>Secretary of Vice-Rector

- Mercedes Martínez - mercedes.escudero@upct.es

>Coordinator for International Office and European University

- Joaquín Roca - jroca.gonzalez@upct.es

>Coordinator for Global Outreach and International Cooperation

- José María Molina - josemaria.molina@upct.es

>Head of International Office

- Beatriz Marín - bea.marin@upct.es

>Incoming Mobility Team

- Incoming E+KA 131 for study
Carina Tardy - carina.tardy@upct.es
- MIA Program, E+ KA 131 for internship and staff
Anna Gargiulo - anna.gargiulo@upct.es

>Outgoing Mobility Team

- Outgoing E+ KA 131 for study and staff
Tati Portela - tati.portela@upct.es
Cristina Galindo - cristina.galindo@upct.es
Salomé Vidal - salome.vidal@upct.es

>E+ KA 171 for study and staff

- David Moral - david.moral@upct.es

>Welcome point

- Front Desk Contact
Carina Tardy - carina.tardy@upct.es



LANGUAGE CENTER

The Language Service offers a flexible range of language courses adapted to the specific demands of students and staff: Spanish as foreign languages, English, French, Italian, Portuguese, German, Chinese and Japanese.

Languages service Coordinator

Juana Maria Belchí – juanam.belchi@upct.es

[Find out more information on the official website](#)

ELDI Building - 3rd floor

C/Ángel - Campus Muralla del Mar - 30202 Cartagena

968177764 / 968327091

servicio.idiomas@upct.es

5. XIII UPCT INTERNATIONAL STAFF WEEK

General Information

The International Staff Week meeting will be focused on issues related to University internationalization.

We welcome all incoming staff from Erasmus program KA 131 and KA 171 to participate in this event. Staff members can exchange best practices and strengthen collaboration amongst higher education institutions; experience new teaching environments; learn new, creative pedagogical and curriculum design skills as well as digital skills; connect with peers overseas to create collaborative activities to accomplish the program's goals; and better prepare individuals for work.

Participants who require a Training Mobility Agreement are kindly requested to submit it in advance so that it can be signed. In line with the guidelines of the Erasmus Without Paper Project (EWP), all agreements will be processed and signed digitally. Please note that paper documents will not be accepted.

All participants will receive a Certificate of Attendance (by e-mail) in recognition of their contribution and active involvement in the program.

This document is compulsory to be completed for all the participants of the XIII UPCT International Staff Week at the end of the stay.



At the end of your stay, you will have to fill the [Evaluation Questionnaire](#)

By scanning the QR Code below, or through the link above, you will be directed to the online questionnaire form.

6. OTHER DETAILS

Healthcare

EU Citizen: you can go directly to a health center with your European Health Insurance Card or an equivalent document.

Non-EU Citizen: you must take out a health insurance policy in your country of origin. Emergency contact and directory

Social Security hospitals receive any emergency, regardless of the patient's nationality or health insurance. For emergencies, call 112.

Nearby Health Centers:

Hospital General Universitario Santa María del Rosell

Address: P.º Alfonso XIII, 61, 30203 Cartagena, Murcia
Phone: 968325000

Hospital Ribera Virgen de la Caridad

Address: C. Jorge Juan, 30, 30204 Cartagena, Murcia
Phone: 968506666

International Office Contact: +34 968 32 59 71/22

- Beatriz Marín: (+34) 968 32 59 70
- Anna Gargiulo: (+34) 968 32 59 71

Nearby Police Station:

•Comisaría Nacional de Policía

Address: C. Menéndez y Pelayo, 6, 30204 Cartagena, Murcia
Phone: 968320722

•Policía Local de Cartagena Atención Ciudadana y Objetos Perdidos (Local Police of Cartagena Citizen attention and lost property)

Address: P.º Alfonso XIII, 20, 30201 Cartagena, Murcia
Phone: 968128971

SOCIAL MEDIA AND EVENTS

- **Social Networks:**

X: @upctoficial

Instagram: @upctoficial

Facebook: @UPCTuniversidad

Tik Tok: @upct.universidad

LinkedIn: Universidad Politécnica de Cartagena

- **Cartagena City Council website**

Here you will find cultural information, festivals and traditions, information, services, transportation, entertainment, etc. Tu Ciudad | [**Ayuntamiento de Cartagena**](#)

Here you will find tourist information about Murcia and Cartagena. Cartagena: Web oficial turismo Región de Murcia ([**turismoregiondemurcia.es**](#))

Plugs



SPANISH ELECTRICAL SOCKET (TYPE C & F)



SUGGESTION: BRING A CHARGING ADAPTER

SEE YOU IN CARTAGENA!

