

INTERNSHIP OFFER FOR INTERNATIONAL STUDENTS

INSTITUTION	Universidad Politécnica de Cartagena www.upct.es South-East of Spain
SHORT DESCRIPTION OF THE INSTITUTION	The UPCT is a public institution, established in 1998 in Spain. It is comprised of 7 Schools of Engineering, Business and Architecture and offers several Master and PhD Programmes.
RECEIVING SCHOOL / FACULTY	Servicio de Comunicación Communication and Press office
ADRESS	Plaza del Cronista Isidoro Valverde, s/n - Edificio "Rectorado" - 30202 Cartagena - SPAIN
PLACEMENT OFFERED	Internships in the Communications and Information office
DESCRIPTION OF THE PLACEMENT ACTIVITY	News and visibility of the Technical University of Cartagena
REQUIRED STUDENT PROFILE	<ul style="list-style-type: none"> • Any relevant discipline (Marketing, Communication and Translation and Interpretation/Language degrees are considered an advantage) • Knowledge of Spanish (minimum B2) and English (minimum B2) • Good computer skills • Mature, responsible, organised, able to work on his/her own and with other people. Versatile.
REQUIRED SKILLS	<ul style="list-style-type: none"> • Interested in communication, social media, community management, mass media, translation, good with languages • Necessary basic computing skills (Word, Excel, Access, PowerPoint) • Familiar with the internet and social networks • Capability of working in an international environment
WORKING LANGUAGE	Spanish – B2 written and spoken (minimum) English – B2 written and spoken (minimum)
DURATION	3 months to 12 months

WORKING HOURS	25 hours per week from 09:00 to 14:00
FINANCIAL AID	No. FREE SPANISH CLASS ACCORDING THE ACCADEMIC YEAR
ACCADEMIC CONTACT	Blasi Navarro – Head of Communication office Blasi.navarro@upct.es Comu.interna@upct.es +34 968 325684/80
ADMINISTRATIVE CONTACT	Anna Gargiulo – International Office relint@upct.es +34 968 325971

